



**Public Notice of
Special Meeting/Board Retreat
and Regular Meeting**

The Vernon College Board of Trustees will conduct a Special Meeting for a Board Retreat on Wednesday, July 19 2017 from 8:30 a.m. until 12:00 noon, in the *Board Room* on the *Vernon Campus* in Vernon, Texas followed by a Regular Board Meeting beginning at 1:00 p.m. The Board will consider and discuss the following items during the Board Retreat. No action will be taken. The Board will adjourn and reconvene for the Regular Board Meeting to consider and act upon lawful subjects that may come before it as detailed in the following agenda. The Board will have lunch from 12:00 noon to 1:00 p.m. with no board business discussed.

**Board Retreat
8:30 a.m. – 12:00 p.m.**

1. Call the Meeting to Order – Chairman Smith
2. Retreat Agenda
 - 8:30 – 9:00 Breakfast, coffee, etc.
 - 9:00 – 9:15 Introduction to the days discussion topics and goals
 - 9:15 – 9:45 USDA Farmer’s Market grant update
 - 9:45 – 10:15 USDED Title III grant update
 - 10:15 – 10:30 Break
 - 10:30 – 10:45 LVN Program update
 - 10:45 – 11:00 Facilities/Maintenance update
 - 11:00 – 11:15 Legislative Session Summary/Impact
 - 11:15 – 12:00 Budget /Tax appraisal/Tax Rate discussion
 - 12:00 – 1:00 Lunch
3. Personnel Discussion – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code.
4. Adjourn

**Regular Board Meeting
1:00 p.m.**

1. Call the Meeting to Order – Chairman Smith
2. Consent agenda
 - a. Consider approval of the *Minutes of the June 14, 2017 Regular Board Meeting* – Exhibit
 - b. Consider approval of the *Presidents monthly travel expense report* – Exhibit
3. Action Items
 - A. Consider Approval of the *Financial and Investment Reports as of June 30, 2017* – Dean David – Exhibit
 - B. Consideration of *2017-2018 Handbook/Manual Updates and Revisions* – Dr. Johnston – Exhibits
 1. *Employee Handbook*
 2. *Athletic Policy Manual*
 3. *Library Policy Manual*

4. *Testing Center Manual*
5. *Workforce Program Handbooks*
 - *Associate Degree Nursing*
 - *Basic Law Enforcement*
 - *Cosmetology*
 - *EMS Training*
 - *Health Information Management*
 - *Licensed Vocational Nursing*
 - *Pharmacy Technician*
 - *Surgical Technology*
 - *Basic Firefighter*
 - *Medical Assisting*
 - *Dental Assisting*

- C. Consideration of 2017-2018 *I.S.D. Contract Agreements* - Dr. Johnston/Shana Drury– Exhibits
 - *Burkburnett I.S.D. – Health Occupations, Culinary Arts, Automotive*
 - *City View I.S.D. – Health Occupations*
 - *Haskell I.S.D. – Health Occupations*
 - *Holliday I.S.D. – Health Occupations*
 - *Iowa Park I.S.D. – Health Occupations*
 - *Quanah I.S.D. – Health Occupations*
 - *Vernon I.S.D. – Health Occupations*

4. Public Comment

5. President’s Report/Board Discussion Items

- A. Board Member/Comments/Discussion
- B. Wilbarger County Appraisal District 2018 Proposed Budget
- C. 2017-18 Budget Discussion – Exhibit
- D. Tax Appraisal and Tax Rate update – Handout
- E. Enrollment Update
- F. Reminder of upcoming events:
 - (1) Vernon College Foundation Board Meeting – Thursday, July 20 – 10:00 am
 - (2) “Regular” Office Hours begin – 8:00 am July 31, 2017
 - (3) LVN Pinning – Wilbarger County Auditorium – Thursday, August 3 – 6:00 pm
 - (4) Surgical Technology Pinning @ CCC Lobby – Friday, August 4 – 6:00 pm
 - (5) Fall Semester Kickoff for all Faculty & Staff – Monday, August 14
 - (6) Registration On-Site – August 15-17
 - (7) Classes begin – August 21
 - (8) Labor Day Holiday – September 4
- G. Philanthropic Report/Outside Grants Report – Exhibit

6. Personnel – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code – Exhibits

7. Adjourn

Note: The Vernon College Board of Trustees reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development).